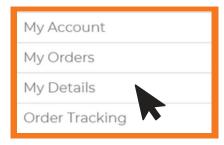
'HOW TO' CHANGE YOUR PERSONAL DETAILS



A quick guide on how to make edits to your personal account details, including your password, on ashworth.uk.com in 4 easy steps.



LOG IN TO YOUR ACCOUNT

Log in, then click on your name and account number at the top of the page, then select 'My Details' from the drop-down menu that appears.

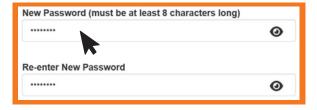
STEP 1

STEP 2

UPDATE YOUR DETAILS

You can update any existing personal details, including your **Title**, **First Name**, **Surname**, **Email Address**, and **Telephone** number if you have provided it.





INPUT NEW DETAILS

You can create a new password and add company information to your profile. Passwords must be at least eight characters long.

STEP 3

STEP 4

SAVE & CHECK CHANGES

Once you are happy, click the save button to keep the changes. If you are missing any required fields, it will notify you before you can proceed.





Any changes made are confirmed via an email to the saved email address!



For more information email us at enquiries@ashworth.uk.com or contact your local sales office.